Questionnaire on

Trade Research Capacity Building Needs for Trade-Related Research Institutions in the Asia-Pacific Region

**Objective:** This questionnaire is being distributed to identify and assess the needs for trade research capacity building of research institutions in Least Developed Countries and Low-income Developing Countries in the Asia-Pacific region, as well as to identify innovative ways to address those needs.

**Results:** Responses to the questionnaire will assist the XXX Centre prepare a report on trade research capacity building needs for a study on Trade Research Institutions in Asia-Pacific: Capacity Building Needs in Developing Countries.

**Confidentiality:** Your responses to the questionnaire are confidential. They will be used only by the XXX Centre to compile aggregate survey results.

You are kindly requested to complete the questionnaire at your earliest convenience.
SECTION 1: GENERAL INFORMATION

1. **Full name of institution:**
   
   Address: __________________________________________________________
   
   City: __________________________ Country: __________________________
   
   Phone: __________________________ Fax: ____________________________
   
   Email: __________________________ Website: ________________________

2. **Type of institution:**
   1. Independent institute or centre
   2. Governmental institute or centre
   3. University-affiliated institute or centre

3. **Source of funding**
   1. Member of board of trustee (__________ percent)
   2. Multilateral/bilateral international development agencies (__________ percent)
   3. Foundations (__________ percent)
   4. Government (__________ percent)
   5. Research Contracts (__________ percent)
   6. Sales of publications (__________ percent)
   7. Consulting services (__________ percent)
   8. Others, please specify ___________________ (__________ percent)

4. **What types of organizations are your partners?**
   1. Governmental institutions (how many _________)
   2. NGOs (how many _________)
   3. Local research institutes (how many _________)
   4. International research institutes (how many _________)
   5. Bilateral development agencies (how many _________)
   6. International development organization (how many _________)
   7. Academia (how many _________)
   8. Other, please specify _____________________

5. **On a scale from 1 to 5, how would you rate the level of cooperation of your organization with the following types of partners?**

<table>
<thead>
<tr>
<th></th>
<th>1 Very poor</th>
<th>2 Poor</th>
<th>3 Moderate</th>
<th>4 Good</th>
<th>5 Very good</th>
<th>N/A</th>
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<tbody>
<tr>
<td>Governmental institutions</td>
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<tr>
<td>NGOs</td>
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<tr>
<td>Local research</td>
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6. What kind of activities does your institution undertake? (please select more than one answer when applicable)

1. Research
2. Consulting services
3. Training
4. Providing technical assistance
5. Organizing conferences
6. Other, please specify _____________

7. Numbers of staff

1. Number of total staff: ____________
2. Number of administration and finance staff: ____________
3. Number of researcher: ____________
4. Number of trade researcher: ____________
5. Number of publication staff: ____________
6. Number of IT staff: ____________
7. Number of library staff: ____________
8. Number of expatriate staff: ____________

8. What are the Areas of research? (please select more than one answer when applicable)

1. Economics
2. Governance and Decentralization
3. Trade
4. Agriculture and rural development
5. Education
6. Environment and Natural Resource
7. Health
8. Gender
9. Population
10. Others, please specify ____________

9. What are the areas of trade research? (please select more than one answer when applicable)

1. Trade Policy Analysis
2. Regional Trade Arrangements
3. WTO
4. Trade and agriculture
5. Trade in services
6. Trade and investment
7. Trade and competition
8. Export competitiveness
9. Trade and poverty
10. Trade and environment
11. Other, please specify ____________
SECTION 2: STRENGTHS AND WEAKNESSES

10. What type of publications does your institution produce? (please select more than one answer when applicable)
   7. Academic articles     8. Newsletters
   9. Other, please specify ___________

11. Total number of trade-related publications per year? ___________ copies

12. Average number of trade-related papers each trade researcher produce per year?
    ___________ copies

13. On a scale from 1 to 5, how would you rate the amount of trade-related paper/publication?

   1  2  3  4  5
   None           Few         Some          Many           A lot

14. Has your institution published trade-related articles in regional or international journal? (if No, please go to question No.16)
   1. Yes     2. No

15. If yes, which Journals? ___________________________________
    ___________________________________
    ___________________________________

16. Please specify level of education of trade researchers in your institution
   1. Trade researchers with Bachelor degree: ________ person
   2. Trade Researchers with Master degree: ________ person
   3. Trade Researchers with PhD degree: ________ person

17. Please specify level of research experience of trade researchers in your institution
   1. With less than 2 year experience: ________ person
   2. With 2 to 4 year experience: ________ person
   3. With 5 to 10 year experience: ________ person
   4. With more than 10 year experience: ________ person

18. On a scale from 1 to 5, how would you rate the ability and skill of trade researchers in your institution?

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<tr>
<th></th>
<th>1 Very Weak</th>
<th>2 Weak</th>
<th>3 Moderate</th>
<th>4 Strong</th>
<th>5 Very Strong</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quantitative analytical skills</td>
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<td>Qualitative analytical skills</td>
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SECTION 3: PARTNERSHIP AND NETWORKING

19. On a scale from 1 to 5, how would you rate the benefits your organization gains in information and experience sharing from partnerships?

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<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<tbody>
<tr>
<td>None</td>
<td>Few</td>
<td>Some</td>
<td>Many</td>
<td>A lot</td>
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20. From which agencies has your institution received assistance to develop the necessary capacity in trade research? (please select more than one answer when applicable)

1. International development agencies
2. Bilateral development agencies
3. Government
4. International research institutions
5. Academia
6. None of all above

21. Does your institution belong to any trade research network?
(If No, please go to question No.20)

1. Yes
2. No

22. If Yes, please specify

___________________________________________
___________________________________________

23. What does your institution benefit from such network?

1. Access to financial support
2. Access to technical support
3. Increase in quantity and quality of trade research
4. Enhance relationship with policy makers
5. Enhance partnership
6. Other, please specify ______________

24. Does your institution provide trade-related services to government?

1. Yes
2. No

25. If so, what are those services? (please select more than one answer when applicable)

1. Trade Research
2. Trade policy advisory
3. Fact-finding and survey
4. Training on trade
5. Other, please specify ___________
26. Has research director or director of your institution had meeting with trade policy makers?
   1. Yes  
   2. No

27. If so, what nature of the meeting? (please select more than one answer when applicable)
   1. Trade policy dialogues
   2. Forum for policy makers and researchers
   3. Dissemination of trade research finding
   4. Participation in task force to conduct trade policy study
   5. Other, please specify____________________

28. Do you think trade policy makers in your country need further trade research from your institution?
   1. No need
   2. Limited need
   3. Need
   4. Strong need

SECTION 5: TRADE RESEARCH CAPACITY BUILDING NEEDS

29. Does your institution need to build its capacity in the area of international trade research? (If Yes, please go to question No.27)
   1. Yes  
   2. No

30. If no, why not? (if answer this question, please skip question No.27)
   1. Because it already has sufficient capacity
   2. Because it is not an area of interest to us
   3. Because it is not an area of interest to our client or government
   4. Because other research institutions in the country already conduct trade research
   5. Other, please specify ______________________

31. If so, what is the nature of those needs? (please select more than one answer when applicable)
   1. Grants for trade research
   2. Access to trade data and publications
   3. Technical training in trade research
   4. Fellowship
   5. Trade research networking
   6. Other, please specify ______________________

32. What are the capacities that need to be developed? (please select more than one answer when applicable)
   1. Trade research methodology
   2. Quantitative trade research technique
   3. Qualitative trade research technique
   4. Trade policy analysis
   5. Other, please specify______________
33. **What has your institution done to build its capacity in trade research?** (please select more than one answer when applicable)

1. Short-term training
2. Participation in conference on focused issues
3. Coaching and mentoring
4. Encouragement to pursue further degree
5. Research exchange programme
6. Fellowship
7. Other, please specify __________________________

34. **What kind of activities would help your institution develop its capacity in trade research?** (please select more than one answer when applicable)

1. 2-day-to-1-week training or conference on focused issues
2. 3-month courses
3. Access to technical advisor or trade expert
4. Trade research networking
5. Research exchange programme
6. Fellowship
7. Other, please specify __________________________

35. **Please identify specifically your strongest capacity building needs for trade research?**

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

36. **Please provide comments on the preferred means/ solutions to address those needs?**

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

THANK YOU FOR YOUR COOPERATION!